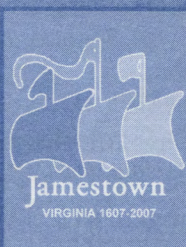


CELEBRATE!

Virginia's 400th and MARAC's 35th Anniversaries



Celebrate!

MARAC35

Mid-Atlantic Regional Archives Conference

FALL 2007 MEETING
NOVEMBER 1-3, 2007
Williamsburg Marriott
Williamsburg, Virginia

Welcome!



The Program and Local Arrangements Committees for the Fall 2007 MARAC meeting invite you to join in a celebration this November 1–3 in historic Williamsburg, Virginia. The theme of the conference, *Celebrate!—Virginia's 400th and MARAC's 35th Anniversaries*, recognizes the quadricentennial of the founding of Jamestown as well as the 35th anniversary of the organization of the Mid-Atlantic Regional Archives Conference. This three-day meeting will include workshops, sessions, tours, and special anniversary activities.

Williamsburg was the thriving colonial capital of Virginia. From 1699 to 1780, Williamsburg was the political, cultural, and educational center of what was then the largest, most populous, and most influential of the American colonies. Near the end of the Revolutionary War and through the influence of Thomas Jefferson, the seat of government of Virginia was moved up the peninsula to the safer and more centrally located city of Richmond. For nearly a century and a half afterward, Williamsburg was a simple, quiet college town, home of the College of William and Mary. Today, the Colonial Williamsburg Foundation operates the world's largest living history museum.

It is appropriate that MARAC gather in historic Williamsburg during Jamestown's 400th anniversary to explore new ideas and to celebrate our legacy. During the meeting, archivists will benefit from a wide array of informative education sessions, preconference workshops, tours of local repositories, special events, exhibits, and networking opportunities. A reception in the Special Collections Research Center of the Swem Library on the campus of the College of William and Mary will feature special anniversary activities, and attendees may choose to eat dinner afterward in one of the acclaimed restaurants on Merchant's Square.

The plenary address will feature Cary Carson, retired Vice President of the Research Division, Colonial Williamsburg, and Senior Principal Investigator, Jamestown Reassessment Project. Just in time for Jamestown's 400th birthday, Dr. Carson will discuss stunning, new, archaeological discoveries and historical research about the oldest town in English America.

The luncheon program includes a presentation by Blair Rudes, Associate Professor, Applied Linguistics Program, Department of English, University of North Carolina at Charlotte. Dr. Rudes resurrected the Virginia Algonquian language and taught it to the actors in the 2005 movie, *The New World*.

There are twenty-one sessions to select from and many have a colonial theme, in keeping with the conference locale. Session offerings include colonial spies, digital repositories, re-enactors and interpreters, medical archives, restoring Colonial Williamsburg, Revolutionary War personalities, church records, archives and manuscripts in living history museums, appraisal and accountability, wine making, government security issues in personal papers, moving archives, historic gardens, African-American resources, colonial records preservation, archivists and anniversaries, changing jobs, and documenting religious traditions.

Take a tour of Historic Jamestown and Jamestown Settlement or the Williamsburg Winery, or explore the nearby sights on your own. The Colonial Williamsburg historic area, Yorktown, and the James River plantations are just a short drive away. There's something for everyone on the program in Williamsburg, and we look forward to seeing you there!

Kristine L. Kaske-Martin
Joan Echtenkamp Klein
Co-Chairs, Program Committee

Jodi L. Koste
Jennifer Davis McDaid
Co-Chairs, Local Arrangements Committee

Please bring a copy of this program with you, as it is the only one that you will receive!



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Program Editor

Arian D. Ravanbakhsh, *National Archives and Records Administration*

SCHEDULE-AT-A-GLANCE

THURSDAY, November 1

8:00 AM – 6:30 PM Registration
9:00 AM – 4:30 PM ... **W1**—Digitization: Best Practices and Workflows
9:00 AM – 4:30 PM **W2**—Through Fire and Flood: Disaster Planning and Response
10:15 AM – 10:30 AM Break
12:00 PM – 1:00 PM Lunch Break (on your own)
12:15 PM – 6:00 PM .. **T1**—Historic Jamestown/Jamestown Settlement
1:00 PM – 3:30 PM Repository Open Houses
1:00 PM – 4:00 PM **T2**—Williamsburg Winery
1:00 PM – 5:00 PM **W3**—Recent Developments in Copyright
1:00 PM – 6:00 PM MARAC Committee Meetings
2:45 PM – 3:00 PM Break
6:30 PM – 9:30 PM **T3**—Fine Dining with Chef Jon at the Chef's Kitchen
6:30 PM – 10:00 PM Steering Committee Meeting
9:00 PM Hospitality Suite

FRIDAY, November 2

7:00 AM – 6:00 PM Registration
7:45 AM – 8:30 AM Continental Breakfast
7:45 AM – 5:00 PM Exhibitors
8:00 AM – 8:45 AM State Caucus Meetings and New Member Orientation
9:00 AM – 10:30 AM Plenary Session
10:30 AM – 11:00 AM Break
11:00 AM – 12:30 PM **S1-S5**—Concurrent Sessions
12:30 PM – 2:00 PM Luncheon
2:00 PM – 3:30 PM **S6-S10**—Concurrent Sessions
3:30 PM – 4:00 PM Break
4:00 PM – 5:30 PM **S11-S15**—Concurrent Sessions
6:00 PM – 8:00 PM Reception
9:00 PM Hospitality Suite

SATURDAY, November 3

7:30 AM – 12:00 PM Registration
8:00 AM – 9:30 AM Breakfast and Business Meeting
9:30 AM – 11:00 AM **S16-S18**—Concurrent Sessions
11:00 AM – 11:30 AM Break
11:30 AM – 1:00 PM **S19-S21**—Concurrent Sessions

For conference information online:

<http://www.lib.umd.edu/MARAC/conferences/2007/fall07/fall07.html>



Conference Overview and Special Events

THURSDAY, NOVEMBER 1

8:00 AM–6:30 PM	Registration <i>CONFERENCE REGISTRATION DESK</i>
9:00 AM–4:30 PM	Workshops <i>SEE PAGE 8</i>
12:30 AM–9:30 PM	Tours <i>SEE PAGES 4–5</i>
1:00 PM–6:00 PM	MARAC Committee Meetings All committee chairs should contact their members before the meeting to provide meeting times and prepare agendas.
6:30 PM–10:00 PM	Steering Committee Meeting
9:00 PM	Hospitality Suite

FRIDAY, NOVEMBER 2

7:00 AM–6:00 PM	Registration <i>CONFERENCE REGISTRATION DESK</i>
7:45 AM–8:30 AM	Continental Breakfast <i>PRESIDENT'S BALLROOM</i>
7:45 AM–5:00 PM	Exhibitors <i>PRESIDENT'S BALLROOM</i>
8:00 AM–8:45 AM	State Caucus Meetings and New Member Orientation <i>Locations to be announced</i>
9:00 AM–10:30 AM	Plenary <i>PRESIDENT'S BALLROOM</i>

New members and first time attendees, please take advantage of this opportunity to meet colleagues from your state, learn about MARAC, and share information about your institution.

Cary Carson, retired Vice President of the Research Division, Colonial Williamsburg, and Senior Principal Investigator, Jamestown Reassessment Project, will give the Plenary Address, "Little Big Town: Rediscovering 'The Chiefest Cittie In Virginia,'" focusing on stunning, new, archaeological discoveries and historical research at Jamestown, archaeological discoveries and historical research at Jamestown. James B. Byers, recipient of the 2007 MARAC Distinguished Service Award, and former MARAC Chair, will give a presentation looking back on the organization's history and celebrating MARAC's 35th anniversary.



11:00 AM–12:30 PM S1-S5—Concurrent Sessions
SEE PAGES 9–10

12:30 PM–2:00 PM Luncheon
PRESIDENT'S BALLROOM

Blair Rudes, Associate Professor, Applied Linguistics Program, Department of English, University of North Carolina at Charlotte, who resurrected the Virginia Algonquian language and taught it to the actors in the 2005 film, *The New World*, will give the luncheon address, "Thus Spoke Powhatan: Revitalizing Virginia Algonquian for *The New World*."

2:00 PM–3:30 PM S6-S10—Concurrent Sessions
SEE PAGES 11–12

4:00 PM–5:30 PM S11-S15—Concurrent Sessions
SEE PAGES 12–15

6:00 PM–8:00 PM Reception at the Swem Library at the College of William and Mary

Come celebrate MARAC 35th Anniversary in the Special Collections Research Center of the Swem Library at the College of William and Mary. Enjoy refreshments, entertainment, special exhibits, and MARAC anniversary activities. The Special Collections Research Center, recently renovated as part of a library-wide renovation project, includes a spacious reading room, exhibit areas, and a re-creation of the law office of the late Warren E. Burger, Chief Justice of the Supreme Court.

Following the reception there will be an opportunity to dine at one of the restaurants near the restored area of Colonial Williamsburg. Bus transportation back to the Williamsburg Marriott will be provided throughout the evening.

SATURDAY, NOVEMBER 3

7:30 AM–12:00 PM Registration
CONFERENCE REGISTRATION DESK

8:00 AM–9:30 AM Breakfast and Business Meeting
PRESIDENT'S BALLROOM

9:30 AM–11:00 AM S16-S18—Concurrent Sessions
SEE PAGES 15–16

11:30 AM–1:00 PM S19-S21—Concurrent Sessions
SEE PAGES 16–17



Tours

Registration and pre-payment required.

THURSDAY, NOVEMBER 1

T1. Historic Jamestown/Jamestown Settlement

Time: 12:15 PM–6:00 PM

Fee: \$23.00
(inquire about fee reductions
for children and youth)

Getting there: By carpool; meet in the hotel lobby no later than 12:15 pm to form groups; detailed driving directions will be provided. Historic Jamestown is a 15 minute drive from the Williamsburg Marriott.

Start your tour at Historic Jamestown, the original site of the Jamestown colony. At this national park service site, you can see how historic archaeology has uncovered the outline of the original triangular fort where the English colonists who arrived in 1607 lived, as well as the ruins of houses, shops and manufacturing areas that document the colony's growth. You can also visit the Glasshouse, where costumed artisans demonstrate the production of common glass objects used during the Colonial Period.

Jamestown Settlement, run by the Jamestown-Yorktown Foundation, continues the story of America's first permanent English colony and its impact on Virginia Indians through the medium of film, gallery exhibits, and living history. Visitors can board replicas of the three ships that sailed to Virginia in 1607, walk around recreations of the original fort and a Powhatan Indian village, and interact with costumed historical interpreters describing and demonstrating daily life in the early 17th century.

T2. Williamsburg Winery

Time: 1:00 PM–4:00 PM

Fee: \$8.00

Getting there: By carpool; meet in the hotel lobby no later than 12:30 pm to form groups; detailed driving directions will be provided. The Williamsburg Winery is a 12 minute drive from the Williamsburg Marriott.

The Winery tour includes a video presentation on viticulture and winemaking, a visit to the production area, tour of the museum of unique and rare vintage wine bottles, and a tasting of seven of the Winery's wines. You will receive a keepsake glass as a souvenir of your visit. Interested attendees may opt to have lunch at the Gabriel Archer Tavern prior to their tour or stop by for light refreshment after. The tavern serves lunch until 4:00 p.m. and the menu includes sandwiches, salads, and platters of assorted cheeses and pâtés, with prices ranging from \$8-14.



The Courthouse for Williamsburg. Photograph taken by Charles Borjes of *Virginian-Pilot*, 1928. Courtesy of Sargeant Memorial Room, Norfolk Public Library.



T3. Fine Dining with Chef Jon at the Chef's Kitchen

Time: 6:15 PM–9:30 PM

Fee: \$77.00 per person,
all inclusive (no gratuities are accepted)

Register directly with the Chef's Kitchen
by October 16

Maximum registration: 26

Sponsored by: Marie Allen

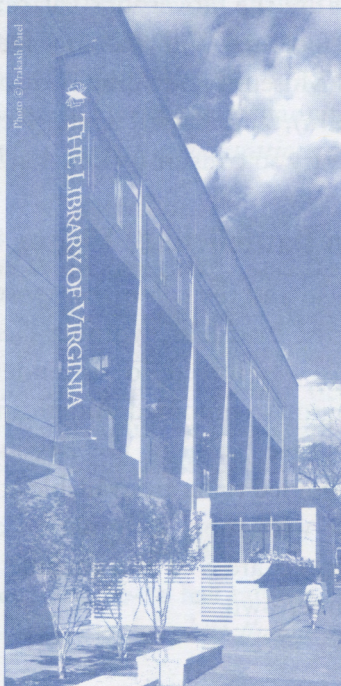
Getting there: By carpool; meet in the hotel lobby no later than 6:15 p.m. to form groups; detailed driving directions will be provided. The Chef's Kitchen is a 15 minute drive from the Williamsburg Marriott.

This culinary tour includes hors d'oeuvres & champagne at 6:30 pm followed by two or more courses cooked in front of customers in a classroom setting, with closed circuit television cameras capturing all of the action over the stove tops. Each course is paired with a highly-ranked wine (ranked at 85 or above by Wine Spectator or other

wine rating groups). Printed recipes are distributed for all menu items.

After an illustrious career as head chef for the Ritz Carlton Hotels in the DC area, Chef Jon and his wife Wanda returned to their native Williamsburg to pursue a lifelong dream—their own cooking school. The weekday classes and weekend dinners have become the most popular dining out experience in the Williamsburg area, with evening dinners often fully booked months in advance. Chef Jon enjoys teaching the art of cooking and enlivens each presentation with commentaries and observations from his culinary institute training and experiences as a chef.

Please contact the Chef's Kitchen directly, with a credit card reservation, no later than October 16, 2007. Any seats not reserved by MARAC members by that time will be opened to the public. Telephone number is: 757-564-8500. Reservations may also be made online at <http://www.achefskitchen.biz>



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On Your Own Activities

Repository Open Houses

Thursday, November 1, 1:00 PM–3:30 PM

College of William and Mary Special Collection Research Center

The collections of the Special Collection Research Center (SCRC) of the College of William and Mary in Virginia comprise more than 3,000,000 manuscripts primarily focused on Virginia history from the 17th to the 21st centuries, 35,000 rare books dating from the 15th through 21st centuries, and several thousand linear feet of archives documenting the history of the nation's second oldest institution of higher learning. SCRC houses the Warren E. Burger collection and features a recreation of his office in the Center's exhibit galleries adjacent to the reading room on the first floor of the recently renovated Swem Library. For further information see <http://swem.wm.edu/departments/special-collections> or call 757-221-3090.

Getting there: Turn left from the Williamsburg Marriott on U.S. 60 west. Merge onto VA-199. Turn right on Jamestown Road and turn left on Campus Drive.

John D. Rockefeller, Jr., Library of the Colonial Williamsburg Foundation

The John D. Rockefeller, Jr. Library of the Colonial Williamsburg Foundation collections materials related to the history and culture of colonial British America, the American Revolution, and the early United States. Materials found in Special Collections include rare books, original manuscripts, maps, microforms, transcripts, and architectural collections. The library also houses photographs, field notes, and research notes compiled by Colonial Williamsburg architectural historians during the process of reconstructing Colonial Williamsburg buildings and 20th-century research materials relating to historical, archaeological, and architectural research

conducted by Colonial Williamsburg employees. For further information see <http://research.history.org/JDRLibrary.cfm> or call 757-565-8522.

Getting there: Turn left from the Williamsburg Marriott on U.S. 60 west. U.S. 60 becomes Lafayette Street (VA-162/VA-5). Turn right on Capital Landing Road and left onto First Street.

Other Activities

Colonial Williamsburg

Colonial Williamsburg is the restored 18th-century capital of Britain's largest, wealthiest, and most populous outpost of empire in the New World and is also the world's largest living history museum. Colonial Williamsburg encompasses 301 acres including 500 buildings, homes, stores, and taverns reconstructed and restored to their 18th-century appearances; tradesmen practicing 30 historic trades and domestic crafts; historical interpreters and character actors; and 90 acres of gardens and greens. Some highlights are the Governor's Palace; the Capitol; the Museums of Colonial Williamsburg (DeWitt Wallace Decorative Arts Museum and Abby Aldrich Rockefeller Folk Art Museum), and Bassett Hall. Tickets begin at \$36, but prices vary so consult <http://www.history.org>.

Yorktown Battlefield & Visitor Center

Visit the battlefield and the colonial seaport of Yorktown where in 1781, the British army under General Charles Lord Cornwallis was forced to surrender to General George Washington's combined American and French army in the decisive battle of the Revolutionary War. Ranger and self-guided tours are available at this National Park Service site with more information at <http://www.nps.gov/yonb>. Tickets are \$10 and include a joint ticket with Historic Jamestown.



Yorktown Victory Center

America's evolution from colonial status to nationhood is chronicled through a blend of timeline, film, thematic exhibits and outdoor living history. Further information is available at <http://www.historyisfun.org/Yorktown-Victory-Center.htm> with prices beginning at \$8.75.

Williamsburg Winery

The Williamsburg Winery is Virginia's largest winery with an annual production of 60,000 cases. Established in 1985, the first wine produced by the Winery, Governor's White, won a Gold Medal within two weeks. Most of the wines have historical references listed on the back of each bottle. The 50+ acres of vineyards which surround the winery offer a beautiful backdrop to tastings, tours, or dining at the Gabriel Archer Tavern. <http://www.williamsburgwinery.com>

James River Plantations

Treasures from three centuries are available at the James River Plantations along scenic Virginia Route 5 in Charles City County. The plantations—Sherwood Forest, Westover, Shirley, Evelynnton, and Berkeley—include the homes of Presidents John Tyler and William Henry Harrison, Virginia's first plantation, and others. Visit <http://www.jamesriverplantations.org> for further information.

Ghosts of Williamsburg Candlelight Tours

Guides lead tours through the streets of Colonial Williamsburg by candlelight while sharing eerie and fun folklore. Tours are available nightly departing at 8pm. Tickets are \$10 and must be purchased in advance. See <http://www.theghosttour.com> for information.

Presidents Park

You have to see these 16-18 feet tall heads of Presidents to believe them. Take a look at <http://www.presidentspark.org>.

Ripley's Believe It Or Not!

If a 500 lb. gorilla made of nails, a two-headed kitten, or a giant string ball is your thing, this is the place for you and you should visit <http://www.williamsburgripleys.com>.

Joint tickets are available for combinations of Colonial Williamsburg, Yorktown Battlefield, Historic Jamestown, Yorktown Victory Center, and Jamestown Settlement. Consult <http://www.visitwilliamsburg.com> for pricing and information about these and more sites you won't want to miss, including the Mariners' Museum, U.S. Army Transportation Museum, Williamsburg Pottery, and others.

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Workshops

THURSDAY, NOVEMBER 1

W1 Digitization: Best Practices and Workflows

Full Day Workshop: 9:00 am–4:30 pm

Registration Minimum: 15

Registration Maximum: 25

Cost: \$65.00

Instructors: AM: Gretchen Gueguen, *University of Maryland Libraries*

PM: Bradley Daigle, *University of Virginia*
Nadia Nasr, *Enoch Pratt Free Library*
Karen Weiss, *Archives of American Art*

How do you scan a photograph so that it faithfully reproduces the original? How do you incorporate best practice guidelines into your daily workflow? Questions about the creation and long-term storage of digital images are increasingly on the minds of archivists and other information professionals. This day-long seminar includes a morning session that will inform participants about the fundamentals of digital image creation, the types of hardware and software used to create and manipulate images, and the steps necessary for quality control and assessment in image digitization. An afternoon session will feature a moderated panel discussion on workflow and quality control issues. Three digitization experts will speak about their institution's image digitization policies, standards, and workflows through brief presentations. Participants will be encouraged to ask questions and participate in the discussion.

W2 Through Fire and Flood: Disaster Planning and Response

Full Day Workshop: 9:00 am–4:30 pm

Registration Minimum: 15

Registration Maximum: 25

Cost: \$65.00

Instructor: Sue Koutsky, *University of Maryland Libraries*

Library and archival materials may fall victim to many different kinds of disasters, ranging from small-scale leaks to large-scale floods or fire. Damage to collections can be minimized if the institution plans what to do in advance. Disaster planning is important to all libraries and archives. This workshop will teach participants the components of a disaster plan and give participants the tools needed to begin writing one for their own institutions. Participants will also learn how to recognize potential disasters. Finally, the instructor will demonstrate such salvage techniques as packing wet books, separating and drying manuscripts; and air drying wet books and manuscripts. The participants will leave with an understanding of how to plan for disasters in their institutions and how to recover materials should a disaster strike.

W3 Recent Developments in Copyright

Half-Day Workshop: 1:00 pm–4:00 pm

Registration Minimum: 12

Registration Maximum: 25

Cost: \$50.00

Instructor: Joseph M. Ciccone

Although few archivists need to be legal scholars, all archivists should have a solid understanding of copyright law. Archivists have an obligation under the SAA's Code of Ethics to "be aware of the provisions of the copyright act and...inform potential donors of any provision pertinent to the anticipated gift." Knowledge of copyright law can also help archivists avoid placing both their institutions and themselves in legal jeopardy. In this workshop, participants will learn about recent developments in copyright law in the United States and review key cases and statutes—including the Digital Millennium Copyright Act—which comprise current copyright law. Through this process, participants will develop a basic understanding of recent developments in copyright law and how they affect the archival profession.



Sessions

FRIDAY, NOVEMBER 2

11:00 AM–12:30 PM

S1. Colonial Spies: What the Documents Show

Spies and intelligence gatherers have been used throughout the centuries. While the technology has changed, the basic premise has not. Agents and double agents work behind the scenes to provide both information and disinformation. This session will focus on espionage tactics of the Colonial period. An editor from the Papers of George Washington Project will speak about Washington and his spy network. Another editor from the Project will focus on one particular player in Washington's network. An intelligence officer from the Joint Forces Staff College will demonstrate what types of strategic information could be gleaned from maps, letters, and other documents available during this turbulent time in our nation's history.

Moderator:

Jennie Diaz Guilbaud, *National Archives and Records Administration*

Speakers:

Edward Lengel, *University of Virginia*
William Ferarro, *University of Virginia*
Keith Dickson, *Joint Forces Staff College*

S2. Colonial Records in State and Federal Hands

This session will focus on colonial records in the MARAC region, including a number of items newly acquired by institutions. Speakers will discuss colonial-era British admiralty records; New Jersey records acquired at auction and the transfer of East Jersey and West Jersey records to the New Jersey State Archives; and Maryland's purchase of Washington's resignation speech at the State House in Annapolis and how Maryland recovered records from the Peter Force Collection at the Library of Congress.

Moderator:

Gary Saretzky, *Monmouth County Archives*

Speakers:

Richard Gelbke, *National Archives and Records Administration, Northeast Region*

Joseph R. Klett, *New Jersey State Archives*

Edward C. Papenfuse, *Maryland State Archives*



The Powder Horn Magazine at Williamsburg covered with ivy. It was built in 1715 by Governor Spotswood to store the colony's weaponry and military supplies. Photograph taken by Charles Borjes of *Virginian-Pilot*, 1928. Courtesy of Sargeant Memorial Room, Norfolk Public Library.

S3. Using Digital Repositories to Manage Born-Digital Records

This session will explore how different archival repositories are using digital repositories to preserve and manage born-digital records. Don Chalfant will discuss the Library of Virginia's progress in addressing the challenges posed by electronic records created by state government utilizing a combination of vendor supplied software alongside the internal development of tools, policies, and procedures. Eliot Wilczek will discuss the findings of the collaborative project between Tufts and Yale, Fedora and



the Preservation of University Records, and work done at Tufts in the management of electronic records. Richard Marcus will discuss NARA's experiences and lessons learned testing a records management application to manage its own electronic operational records.

Moderator:

Amy Schindler, *College of William & Mary*

Speakers:

Don Chalfant, *The Library of Virginia*

Richard Marcus, *National Archives and Records Administration*

Eliot Wilczek, *Tufts University*

S4. Archives in the Service of Public Archaeology and Public History

Historical archaeologists usually dig deeply into archives before ever probing beneath the earth's surface. Historians and historical geographers use archival data to reconstruct past landscapes and land use patterns, helping archaeologists make smart decisions in the field on where to dig and what to look for. Archivists thus contribute significantly to the success of archaeological and public history research endeavors. Less well known are the important ways in which archaeologists and historical geographers contribute to the archival enterprise. This session will examine how Hunter Research, Inc., a Trenton, New Jersey-based historical resources consulting firm draws productively on research in the archives to support its archaeological and historical research. Two specific case studies are highlighted: one involving the exciting rediscovery of the original 1796 archives building of the State of New Jersey; the other, an ambitious attempt at reconstructing the land ownership and land use in the town of Trenton in 1775.

Moderator:

Karl J. Niederer, *New Jersey Division of Archives and Records Management*

Speakers:

Richard W. Hunter, *Hunter Research, Inc.*

Damon Tvaryanas, *Hunter Research, Inc.*

Catherine Stearns Medich, *New Jersey State Archives*

S5. Maintaining Trust: Appraisal and Accountability

The public and organizational stakeholders delegate to archivists the appraisal of records of continuing value, creating a relationship in which ensuring public trust through accounting for selection decisions becomes essential. Documenting and communicating these decisions is a primary obligation of archivists, especially as new types of records and new processing methods make their way to repositories. This session will provide a context of accountability in appraisal through review of recent archival literature, a case study involving the archives of the Archives and Archivists listserv, and an institutional perspective involving modern records and public trust.

Moderator:

James Gerencser, *Dickinson College*

Speakers:

Jennifer Marshall, *University of South Carolina*

Richard Cox, *University of Pittsburgh*

Paul M. Wester, Jr., *National Archives and Records Administration*



Children at St George's School in Norfolk, from the Harry C. Mann Photograph Collection at the Library of Virginia.



2:00 PM–3:30 PM

S6. From Revolutionary Firebrands to Nice Jewish Girls: Reenactors and Interpreters Tell Their Stories

Historic sites and historical reenactors play a critical role in presenting the past to diverse audiences, often using archives in innovative ways. In this session, the director of public history at Colonial Williamsburg discusses programming at that premier cultural institution. A secondary school educator and Revolutionary War reenactor relates the ways in which he incorporates archival research into his living history work and his classroom activities. An actress-turned-archivist, who once worked as an interpreter at the Lower East Side Tenement Museum in New York, comments on her experiences.

Moderator:

Caryn Radick, *Rutgers University Libraries*

Speakers:

Robin Reed, *Colonial Williamsburg Foundation*

Steve Santucci, *West Morris Mendham High School*

Jessica Weglein, *New York Public Library*

S7. Medical Records Through Time

Medical conditions have changed dramatically in the recent past. Until the advent of the 20th century, however, theories on training, hygiene, and treatment evolved slowly. Folk remedies were passed down from generation to generation with little change. Medical archives and museums house collections that attest to the conditions of the day. This session will examine some of the ways medicine and its practice have transformed over time

Moderator:

Rebecca Collier, *National Archives and Records Administration*

Speakers:

Robin Kipps, *Colonial Williamsburg*

Ansley Wegner, *North Carolina Office of Archives and History*

S8. Movin' On Up: Perspectives on Moving Archives

The challenges and positive outcomes of moving an archives are fully explored in this session. From working with movers, to records surveys, packing records, and preservation concerns, this session discusses all aspects of the planning and collaboration required to achieve a successful move. The topics covered by this diverse panel will include relocating collections and services, from whether or not to close completely or to continue to provide access to collections, the effect a move has on researchers and reference services, and how to re-establish an archives when security questions arise and construction delays occur. This session is a must for anyone planning to relocate their archives in the future.

Chair:

Susan Anderson, *Philadelphia Museum of Art*

Speakers:

Beth Bensman, *Presbyterian Historical Society*

Joan Lowe, *ACE INA Archives and Records*

Management

Christine Nelson, *The Morgan Library & Museum*



Duke of Gloucester Street looking west towards the College of William and Mary. The Courthouse is shown on the right. Photograph taken by Charles Borjes of *Virginian-Pilot*, 1928. Courtesy of Sargeant Memorial Room, Norfolk Public Library.



S9. From Tourist to Trustee: The Rockefellers and Restoration

"All journeys have secret destinations of which the traveler is unaware." (Martin Buber). For the Rockefellers, their journeys often acted as a catalyst, providing a personal connection that prompted philanthropic action through restoration and re-creation. This session will explore efforts spearheaded by the Rockefeller Family, and how the documents of the Rockefeller Archive Center's collections provide insight into their philanthropic conscience and its influence on three significant restoration projects during the first half of the 20th century including post-World War I French Restorations (Versailles, Reims, etc.); Colonial Williamsburg in Virginia; and Sleepy Hollow Restorations (Historic Hudson Valley).

Moderator:

Mary Ann Quinn, *Rockefeller Archive Center*

Speakers:

Bethany Antos, *Rockefeller Archive Center*

Michele Hiltzik, *Rockefeller Archive Center*

Margaret Hogan, *Rockefeller Archive Center*



The campus grounds of the College of William and Mary with the Wren Building in the center. Photograph taken by Charles Borjes of *Virginian-Pilot*, 1928. Courtesy of Sargeant Memorial Room, Norfolk Public Library.

S10. Shifting Gears: Mid-Career Job Changes

Have you thought about leaving your current employer for a new position? Have your concerns kept you from doing anything about it? The archival profession offers an

amazing range of career possibilities. Come hear our panelists who have changed jobs, why they did so, and how they managed the moves. They will discuss the good, bad, funny, and ugly. If you have questions for the panel, please submit them ahead of time to cherylsb@earthlink.net.

Moderator:

Susan E. Davis, *University of Maryland*

Speakers:

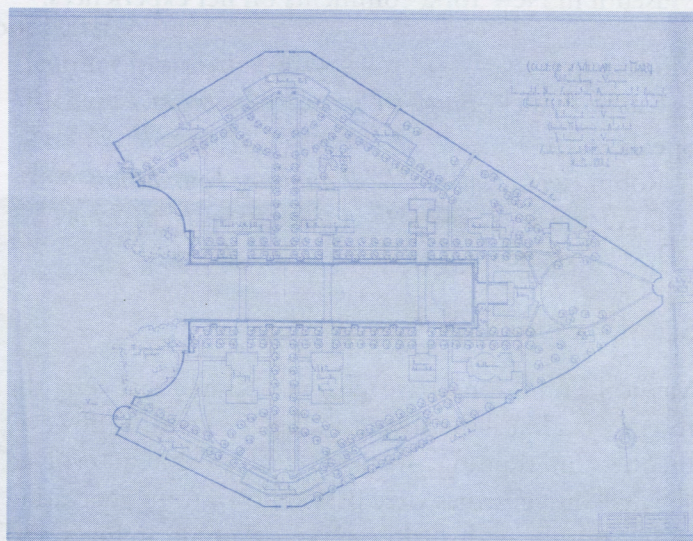
Mimi Bowling, *Consultant*

John A. LeGloahec, *National Archives and Records Administration*

Susan McElrath, *American University*

Tim Pyatt, *Duke University*

Diana Shenk, *Archives of American Art, Smithsonian Institution*



College of William and Mary, Williamsburg. Incomplete plan suggesting arrangement of the grounds. From Charles F. Gillette Papers, Accession 34472, Library of Virginia.

4:00 PM–5:30 PM

S11. Archives and Native American Languages

How Native American languages are preserved and studied has changed since the time Thomas Jefferson personally collected vocabularies. The participants will address some of this history as well as discuss how older sources are



currently being used. Daythal Kendall, former linguist at the University of Pennsylvania, will discuss his creation of a supplement to a printed catalog of Native American collections at the American Philosophical Society. Sean Harvey, PhD candidate in history at the College of William and Mary, will talk about how a sensitive use of the archival material of a seemingly abstruse scientific field can be used to trace much larger questions of the relation between science and religion in the antebellum period and the practices used by the American government to know and control Native peoples. Finally, Jack Martin, Associate Professor of English, College of William and Mary, will discuss changes in the types of information linguists have gathered in the past, his own experience in making materials available through a website, and the many questions he receives which suggest that linguists often are missing what is most important to tribes.

Moderator:

Andrea Loiselle, *National Archives and Records Administration*

Speakers:

Daythal Kendall, *formerly University of Pennsylvania*
Sean Harvey, *College of William & Mary*
Jack Martin, *College of William & Mary*

**S12. Documenting Religious Traditions in America:
Protestantism across the Centuries**

Protestant movements have exerted an enormous impact over American life and culture over the past three centuries. Religious archives within these traditions have been shaped by a variety of denominational, institutional, and social factors. This session focuses on documentation within three organizations and movements that proved especially influential at particular historical moments: Trinity Church, an important New York City Anglican institution during the eighteenth century; Methodism and the ascendancy of evangelicalism in the nineteenth century; and conservative fundamentalism as exemplified by the recently acquired papers of New Jersey preacher Carl McIntire at Princeton Theological Seminary in the twentieth century.

Speakers:

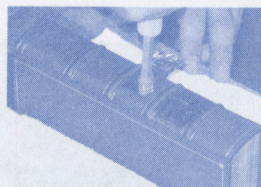
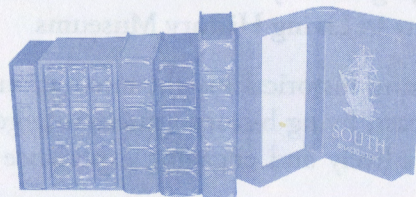
Gwynedd Cannan, *Trinity Church Archives*
L. Dale Patterson, *United Methodist Church Archives*
Kenneth Henke, *Princeton Theological Seminary*



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**S13. Farming with Dynamite: Using the Web to Teach
Archival Research Skills**

How can we help researchers to locate and understand how to use primary source materials in the online environment? How much can we expect researchers to understand about archival research when we design online tools? Is doing archival research on the web like farming with dynamite? This session will examine those



Workshops

questions in light of the results of an in-depth user study conducted at the University of Maryland. The study evaluated the effectiveness of a web-based research guide designed to help researchers better understand how to locate and use primary source materials. The session will address the thinking behind the study as well as the implications of its results.

Speakers:

Joanne Archer, *University of Maryland*
Ann Hanlon, *University of Maryland*
Jennie Levine, *University of Maryland*

S14. Bringing History to Life: Archives and Manuscripts in Living History Museums

While offering historical insight into various aspects of America's past, living-history museums largely focus on providing a lively and engaging experience for visitors.

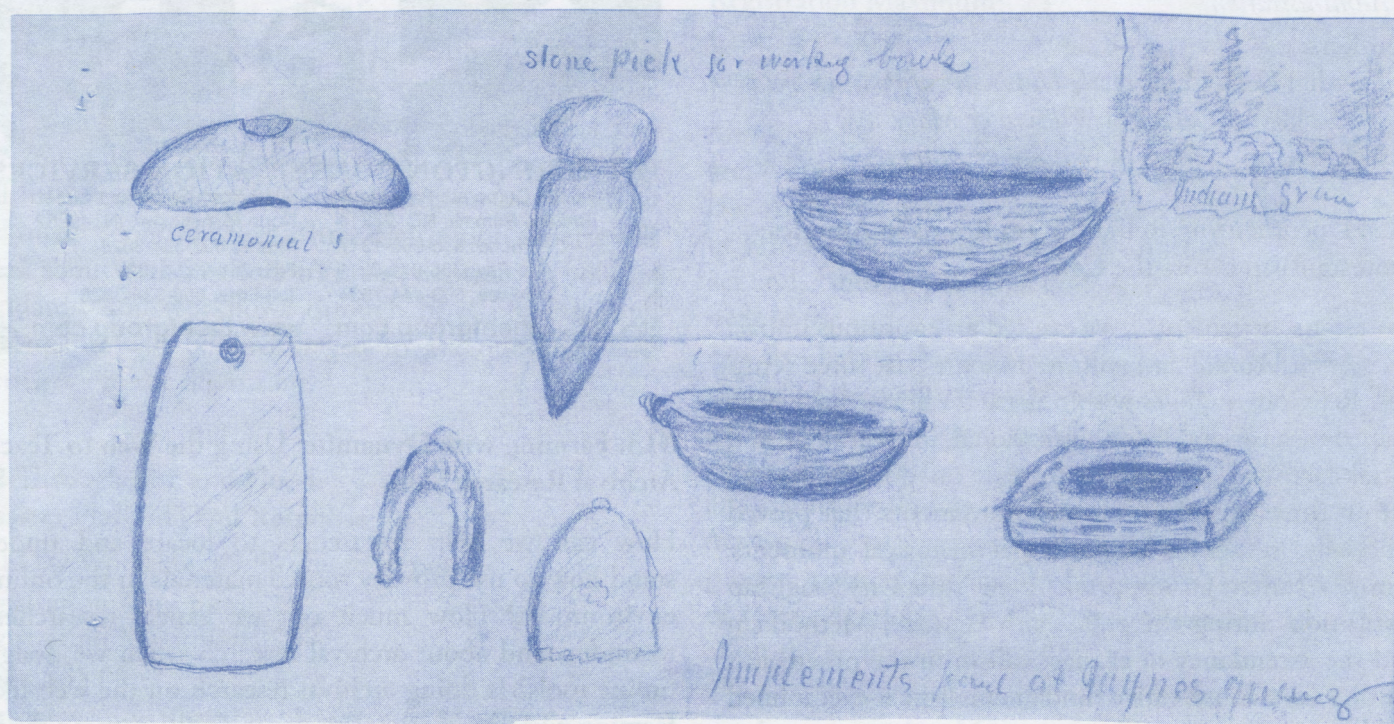
Collectively, the programs and exhibitions expand the boundaries of traditional museum presentation, often providing information in an interactive environment. This session will explore the role of archival and manuscript collections in living history museums. Speakers will address a variety of issues, such as how their collections support the missions of their institutions and the creative ways their collections have been incorporated into historical interpretation, including educational programming and exhibitions. Speakers will also discuss challenges they face, including those relating to collecting and resources.

Moderator:

Susan A. Riggs, *College of William & Mary*

Speakers:

Rosanne Butler, *Colonial Williamsburg Foundation*
Fred Calabretta, *Mystic Seaport*
Deb Wool, *Delaware Agricultural Museum & Village*



Letter, 9 May 1881, from George W. Reid in Goochland County, Virginia, to his friend Philip about his successful excavation of Indian mounds and graves for artifacts and describing his finds. Includes sketches of implements found at Jaynes quarry and an Indian axe. George W. Reid. Letter and sketches, 9 May 1881. Accession 34276. Personal papers collection, The Library of Virginia.



**S15. From Gentlewomen to Virginia Gentleman:
Housewives' Cidering, George Washington's Whiskey,
and Prohibition in Virginia**

The Commonwealth of Virginia, the "Mother of Presidents," also has a long and storied history to tell of the production, regulation, and repression of alcohol. This history provides insight into Virginia's colonial and early national heritage, economic development, and the nascent bureaucratic structure of the modern State. This session presents three unique views of this history: that of an historian utilizing primary records to research the role of women in the production of cider and unhopped ale in the seventeenth century; a preservationist who oversaw the interpretation of historical artifacts in the reconstruction of Washington's whiskey distillery; and an archivist who has processed the records of the Virginia Prohibition Commission, documenting the Commission's efforts to put a stop to moonshiners, and to regulate the dispensing of "ardent spirits" for medicinal purposes.

Chair:

James G. Cassedy, *National Archives and
Records Administration*

Speakers:

Sarah Hand Meacham, *Virginia Commonwealth
University*

Dennis Pogue, *George Washington's Mount Vernon*

Laura Drake Davis, *Library of Virginia*

SATURDAY, NOVEMBER 3

9:30 am–11:00 am

**S16. Beyond the Big Five: Three Lesser-Known
Personalities of the American Revolution**

There were many who played important roles in the Revolution besides Washington, Adams, Jefferson, Franklin, and Hamilton. The names Charles Willson Peale, the Marquis de Lafayette, and Patrick Henry may be familiar to many, but their biographies and their contributions to the founding prospering of the early Republic are less well-known. Sidney Hart, Editor of the Peale Family Papers, will discuss Peale, his papers, and the Revolution. Diane Windham Shaw, Special Collections Librarian and College Archivist, Lafayette College, will present "Hero of Two Worlds: Reflections on the 250th Anniversary of the Birth of the Marquis de Lafayette," emphasizing his contributions to the American Revolution, discussing the pageantry of his "Farewell Tour" of 1824-25 and this year's 250th birthday celebrations of 2007. Jon Kukla, Executive Vice-President, Patrick Henry Memorial Foundation at Red Hill, will present "Privileges Transmitted to Posterity: Patrick Henry, Jamestown, and the Revolution," putting Patrick Henry's Stamp Act Resolves' reliance upon the settlement at Jamestown as a foundation for American liberties during the Revolution.

Moderator:

Arian D. Ravanbakhsh, *National Archives and Records
Administration*

Speakers:

Diane Windham Shaw, *Lafayette College*

Sidney Hart, *The Peale Family Papers*

Jon Kukla, *Patrick Henry National Memorial
Foundation at Red Hill*



On Your Own Activities

S17. Archivists and Anniversaries: Opportunities and Challenges

Most archivists will participate in at least one institutional anniversary during their careers. Such celebrations can raise the profile and even increase the budget of an archives, but at the same time it may strain archivists, especially lone arrangers. Our panelists will recount their involvement with major institutional anniversaries, describing the good, the bad, and the unexpected.

Moderator:

Thomas Frusciano, *Rutgers University*

Speakers:

Ricki Moskowitz, *Girl Scouts of the USA*

Laura Gilmour Stoner, *The Virginia Historical Society*

Anne S.K. Turkos, *University of Maryland*

will describe some of the challenges in preserving and accessing these records, using the personal collections of Marian Cruger Coffin, Henry Francis du Pont, Charles Freeman Gillette, and Ralph Griswold, among others, as examples.

Moderator:

Michele Hiltzik, *Rockefeller Archive Center*

Speakers:

Vincent T. Brooks, *Library of Virginia*

Heather A. Clewell, *Winterthur Museum and Country Estate*

Kate Colligan, *University of Pittsburgh*

11:30 AM–1:00 PM

S19. Cloaks and Daggers versus Open Access: Government Security Interests in Personal Papers

In administering collections of modern personal papers, manuscript librarians must balance the competing ethic of promoting free and open access to material with safeguarding the privacy and confidentiality of those represented in the collections, and in some cases, classified information. However, in the era of "Information Lockdown," there are new pressures on repositories to limit their fundamental practice of allowing unfettered access to collections. This session will explore government information in modern personal papers through two case studies: the FBI's interest in Pulitzer-Prize winning journalist Jack Anderson's papers and the papers of CIA operatives held privately by family members.

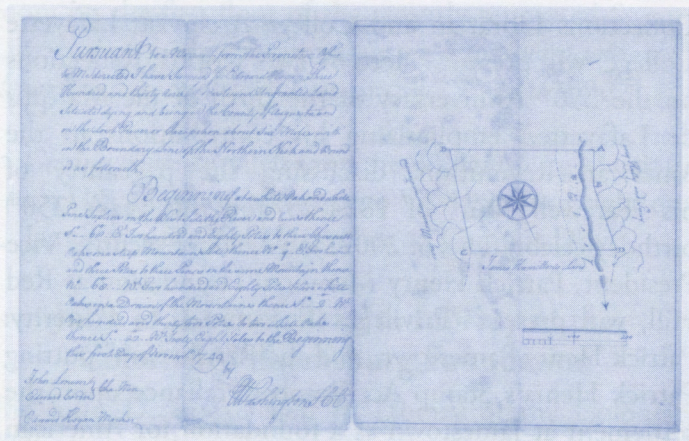
Chair/Commentator:

Dan Linke, *Princeton University*

Speakers:

Mark Feldstein, *George Washington University*

Lisa Samson, *New York University*



Northern Neck Survey, by George Washington 1749. The Library of Virginia.

S18. Garden Notes: Examining the Records of Landscape Architecture

The activities of designing landscapes and restoring historical gardens produce a variety of archival materials, including architectural drawings, glass lantern slides, photographs, correspondence, and diaries. Our speakers



S20. Saving Colonial Records: Three Examples of Their Preservation

The session will have talks on the saving of a Founder's papers, on the creation of a collection by an individual collector, and on records held by a governmental body. In "A Century and a Half of Care: The Benjamin Franklin Papers at the American Philosophical Society," Valerie Lutz will examine the history of the papers of Founding Father Benjamin Franklin at the American Philosophical Society, discussing arrangement, description, and conservation methods used on the collection and how the Franklin Papers project has increased online accessibility to the Papers. Richard Ryerson will recount the history of Sol Feinstone and the Feinstone Collection, which has a lot of original Washington material. Louis Waddell will discuss the history of Pennsylvania state records beginning William Penn's government. Printing colonial records was important from an early date but was complicated by a series of crises: relocations of the capital, evacuation of Harrisburg, the fire of February 1897, inadequate storage, and theft.

Moderator:

Linda Ries, *Pennsylvania State Archives*

Speakers:

Valerie-Anne Lutz, *American Philosophical Society*

Richard Ryerson, *David Library of the American Revolution*

Louis Waddell, *Pennsylvania State Archives*

S21. From Colonial Virginia to Modern New York: Researching African Americans in Different Historical Eras

Finding the authentic voices of African Americans in the historical record is a challenge for both archivist and historian. This panel addresses the curation of such primary documents, the ways in which archivists can actively seek out untold stories, and the difficulties faced by scholars in evaluating these sources. The panelists each

speak to sources of a different era: colonial, antebellum, and modern. Although the reasons may differ, each must address gaps in the record and balance how to use materials about, but not necessarily by, African Americans.

Moderator:

E. Evan Echols, *University of Delaware Library*

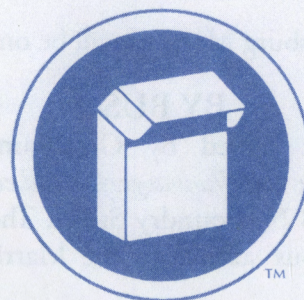
Speakers:

Anthony S. Parent, *Wake Forest University*

Derek Gray, *Library of Virginia*

Megan A. Hibbitts, *The Bronx County Historical Society*

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BY BUS

Williamsburg is served by Greyhound Lines, Inc. 1-800-231-2222; <http://www.greyhound.com> The station is located at 468 N. Boundry Street. The cost of a cab ride from the bus station to the Marriott is approximately \$15.

BY TRAIN

Amtrak has daily trains to Williamsburg 1-800-USA-RAIL; <http://www.amtrak.com> The station is also located at 468 N. Boundry Street. The cost of a cab ride from the train station to the Marriott is approximately \$15.

BY AIR

Williamsburg is served by three airports:

Newport News/Williamsburg International Airport <http://www.nnwairport.com> (15 miles east);

Norfolk International Airport <http://www.norfolkairport.com> (45 miles east)

Richmond International Airport <http://www.flyrichmond.com> (50 miles west).

There are a number of shuttle services, with costs ranging from \$30 each way (from Newport News Airport) to \$50 (for Richmond and Norfolk). Check each airport's web site for further details. There are taxis available at all airports. The prices range from about \$30/40 from Newport News/Williamsburg to \$75/85 from Richmond and Norfolk airports.

CAR RENTAL

Rental cars are available at all three airports serving Williamsburg. For those who wish to rent a car for only a day or two, the local Williamsburg office for Enterprise Car Rental, which has a branch close to the Marriott, will come pick up clients at the hotel and take them to rental cars. Contact number is 757-220-1900.

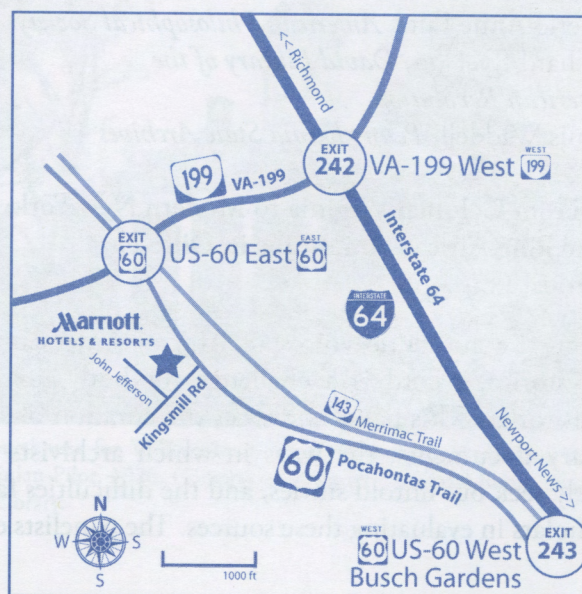
TAXI

The Williamsburg Taxi Service 757-221-0004 serves the historical triangle region.

PARKING

Free parking is available at the Williamsburg Marriott.

For additional information, please refer to: <http://www.marriott.com/hotels/maps/travel/phfcw-williamsburg-marriott>



Williamsburg Area Map



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Reservations may be made by telephone at 800-228-9290. Rates are available from Wednesday, October 31, 2007 to Sunday, November 4, 2007. When making a reservation, be sure to identify yourself with the "MARAC Fall Meeting." The cut-off date for reservations is Wednesday, October 2, 2007. In addition, reservations may be made online by going to <<http://www.marriott.com>>. Enter your arrival and departure dates plus the group code MRAMRAA and you will receive the conference rate. All reservations must be accompanied by a first night room deposit or guaranteed with a major credit card.

Room Rates

Room rate is \$139 a night single or double occupancy. Current tax rate on guest rooms is 10% plus a \$2.00 per night occupancy tax. Free parking is available at the hotel.

In addition to luxuriously appointed rooms, the Williamsburg Marriott offers tennis courts, a Health Club, indoor-outdoor pool, and whirlpool. Internet connections are available in guest rooms at a cost of \$9.99 per day. Wireless Internet access is available in the lobby area of the hotel. Check in time is 4:00 pm and check out time is 12:00 noon. The hotel is a non-smoking facility.



The northeast side of Bruton Parish Episcopal Church taken from North Nassau Street. The church was started in April 18, 1674, however the present building was not built until 1715 and has been in use ever since. Photograph taken by Charles Borjes of Virginian-Pilot, 1928. Courtesy of Sargeant Memorial Room, Norfolk Public Library.

A detailed floor plan of the Westin Hotel, showing various rooms and facilities. The plan includes a large central area for guest rooms, surrounded by service areas and recreational spaces. Key features include:

- Guest Rooms:** Multiple clusters of guest rooms are shown, including a large section at the bottom labeled "GUEST ROOMS" and several smaller sections on the left and top left.
- Recreation:** An "OUTDOOR POOL" is located on the left, and an "INDOOR POOL" is in the center. A "TERRACE ROOM" is adjacent to the outdoor pool.
- Dining and Social:** A "HARVEST GRILLE" is at the top center, and a "PITCHERS" area is to its right. A "RESTAURANT" is located near the center-right.
- Business and Conference:** A "CONFERENCE CENTER" is at the bottom right, with a "See Below" note. A "BUSINESS CENTER" is located near the center.
- Other Amenities:** A "RACQUETBALL COURTS" area is in the center, and a "LOBBY" is at the bottom center. A "WILLIAMS-SONOMA CAFE" is near the restaurant.
- Special Features:** A "PRESIDENTS BALLROOM" is in the top right corner, with a note "Including: TAYLOR, HARRISON, ADAMS". A "PROMENADE" is located between the ballroom and the conference center.
- Access:** "ELEVATORS" are indicated in several locations, and a "SIDE ENTRANCE" is shown near the bottom center.

Second Floor



Registration

Fall 2007 Meeting of the Mid-Atlantic Regional Archives Conference

Williamsburg Marriott, Williamsburg, Virginia, November 1-3, 2007

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Please list any special assistance required _____

Contact Jodi Koste at 804-282-9898 or jlkoste@vcu.edu if you will need child care, or have any questions about this meeting.

REGISTRATION

Postmarked by October 1:	☐ MARAC member..... \$65.00	☐ Non-member..... \$100.00*
Postmarked October 2–October 17:	☐ MARAC member..... \$75.00	☐ Non-member..... \$110.00*
After October 17 (register on-site):	☐ MARAC member..... \$85.00	☐ Non-member..... \$120.00*

* The non-member fee entitles you to membership in MARAC through September 30, 2008.

If you do not wish to join MARAC at this time, please check this box: ☐

Student Rate (please include photocopy of valid Student ID): ☐ STUDENT..... \$35.00

If ONLY attending workshops only ☐ MARAC member..... \$5.00 ☐ Non-member..... \$10.00

WORKSHOPS (Confirmations will be made by the MARAC Meeting Coordinating Committee)

☐ W1 Thursday (full day)	Digitization: Best Practices..... # _____ @ \$65.00/person	\$ _____
☐ W2 Thursday (full day)	Disaster Planning and Response..... # _____ @ \$65.00/person	\$ _____
☐ W3 Thursday (half day)	Developments in Copyright..... # _____ @ \$50.00/person	\$ _____

TOURS (Please check the box for each tour you plan to attend.)

☐ T1 Thursday	Historic Jamestown/Jamestown Settlement..... # _____ @ \$23.00/person	\$ _____
☐ T2 Thursday	Williamsburg Winery..... # _____ @ \$8.00/person	\$ _____
☐ T3 Thursday	Fine Dining with Chef John (make reservations directly with restaurant)	

Please help us plan meeting arrangements by checking the activities you plan to attend:

☐ Friday	State Caucus Meeting and Continental Breakfast.....	FREE
☐ Friday	Luncheon— check ONE entree choice below:	
	☐ Chicken..... # _____ @ \$23.00/person	\$ _____
	☐ Pasta (vegetarian)..... # _____ @ \$23.00/person	\$ _____
☐ Friday	Reception at Swem Library, College of William and Mary.....	FREE
	☐ Guest Ticket..... # _____ @ \$15.00/person	\$ _____
☐ Saturday	Morning Breakfast before Business Meeting..... # _____ @ \$17.00/person	\$ _____

Please circle the Program Sessions you plan to attend:

S1 S2 S3 S4 S5 S6 S7 S8 S9 S10 S11 S12 S13 S14 S15 S16 S7 S18 S19 S20 S21

Total \$ _____

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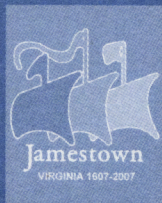
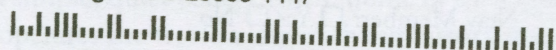
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